

Hillsborough County Bar Association

Invites You to Attend:

**Professional Support Staff CLE
For Paralegals, Secretaries, and other Support Professionals**

December 8, 2009

1:00 p.m. – 5:00 p.m.

4.0 CLE Credits*

Chester H. Ferguson Law Center

1610 N. Tampa Street

Tampa, FL 33602

Sponsored by:



Covered Topics Will Include:

IMPROVING INTERPERSONAL COMMUNICATION (INTERNAL AND EXTERNAL)
21ST CENTURY ROLES AND ETHICAL RESPONSIBILITIES
EFFICIENT OFFICE OPERATIONS AND BILLING PRACTICES
E FILING IN THE THIRTEENTH JUDICIAL CIRCUIT

Speakers:

Pat Frank, Clerk of the Circuit Court

Ellen Schuster-Nastir, M.Ed., CPCC

Michael Boucher, Managing Partner of Trial Consulting Services, LLC

Christina Mesa Esq.

Register by visiting www.hillsbar.com or calling 813.221.7777

\$95 HCBA Members/ \$120 Non-Members/ \$40 HCBA Government Attorney, Student and Paralegal Members. Walk-Ins will be charged an additional fee.

* Applied For